

**NEVILLE PUBLIC MUSEUM**  
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS  
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**PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, December 10, 2018 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

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**PRESENT:** Bernie Erickson, Sandy Juno, Tom Sieber, Paul Ballard, Terri Trantow and Kramer Rock  
**ALSO PRESENT:** Kasha Huntowski, Kevin Cullen and Beth Lemke  
**EXCUSED:** Kevin Kuehn and Erik Hoyer

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**CALL MEETING TO ORDER**

1. Vice Chair Erickson, called the meeting to order at 4:31PM.
2. **APPROVE/MODIFY AGENDA**  
Motion made by Tom Sieber and seconded by Sandy Juno to approve the agenda.  
Vote taken. **MOTION APPROVED UNANIMOUSLY.**
3. **Museum Director Report.** Museum Director Lemke reported that the month of November had not closed at the time of the meeting. She shared in her reforecast likely small deficit for FY18 due to lackluster photograph sales, not achieving room rental budgeted amount and static gate. Additionally, she mentioned the department would need to factor in casual time pay out. She will be monitoring expenses closely for the remainder of December.

Museum Director Lemke had hoped to have an update on the ROM budget and next steps from Bluewater Studio post November 30, 2018 meeting however, no update had been provided at the time of meeting. The November 30, 2018 meeting intent was to use the essential components and decisions already made to find different directions to take them in order to reduce cost. The meeting was an open-ended exploration of ideas and directions could help the budget footing. In attendance from Bluewater Studios was Erich Zuern Executive Producer, Katherine Molineux, Principal Consultant, Lord Cultural Resources and James Bruer, Founding Partner, WeatherstonBruer Associates.

Museum Director Lemke thanked Deputy Director Kevin Cullen for coordinating the construction of the Neville Public Museum Downtown Green Bay Parade float as well as Guest Services Coordinator Laura Pickart for decorating the 2018 Connect Inc. Cancer Concierge Christmas Tree in the theme of the folktale *The Mitten*.

Museum Director Lemke shared the request by the Kenosha Public Museum for a short-term loan of a cavalry carbine carried by a 1<sup>st</sup> Wisconsin Cavalry trooper for the duration of August 2019-December 2019. The request would be contingent on the cavalry carbine not being on display in an internally created exhibit *Guns and Gowns* opening in the fall of 2019. Additionally, she shared that current exhibit *Delay of Game: Experiences of African American Football Players in Titletown* Curator Lisa Kain was submitting paperwork for American Alliance of Museum label award consideration, as well as American Association of State and Local History and Wisconsin Historical Society Award of Merit.

Finally, Museum Director Lemke shared the interest of Supervisors Borchardt and Tran in meeting to learn more about the Neville's Collection and how it might be able to be utilized within the County. She reminded the

Board about Accreditation Standards of loaning 3-d artifacts to other like institutions. Museum Director Lemke shared that she was working on setting up a time to tour the exhibit *Our Brown County* in early 2019 and discuss how the stories within that space could continue to live on after the physical display was taken down. Discussion ensued, no further action taken

4. Such other matters as authorized by law: The Board reviewed the 2019 meeting dates and recommended to keep them as listed below. Museum Director Lemke thanked Supervisor Tom Sieber and Neville Public Museum Foundation Past Chair Terri Trantow for their years of service on the Board, their dedication to the institution, staff, and mission. She promised them she would keep them updated on the progress and future goals.

Next meeting of the Neville Public Museum Governing Board will be January 14, 2019  
at 4:30pm.

**2019 meetings dates are as follows:**

February 11, 2019

March 11, 2019

April 8, 2019

May 13, 2019

June 10, 2019

July 8, 2019

August 12, 2019

September 9, 2019

October 14, 2019

November 11, 2019

December 9, 2019

5. Adjournment. Vice Chair Erickson called the meeting to an end at 4:54PM.  
Motion made by Tom Sieber and seconded by Sandy Juno to approve.  
Vote taken. MOTION APPROVED UNANIMOUSLY.